



WCTRS Steering Committee Meeting
To be held 10:30-12:10 on Sunday 10 July 2016
at the Kingswell Hotel, Tongji Shanghai
(Ballroom, 3rd floor)

A G E N D A

- 1 Minutes of STC Washington Meeting held 14 January 2016 (YH)**
- 2 Arising Issues *(if any)***
- 3 Progress Report of WCTR 2016 (PH) *(15min)* <material: Booklet>**
 - 3.1 Final Programme
 - 3.2 Conference facilities, transport, Hotel (location, price band)
 - 3.3 Bursaries
 - 3.4 Sponsors and Exhibitors
 - 3.5 Budget balance
- 4 Publicity**
 - 4.1 Newsletters (Masanori Kii) *(2min)*
 - 4.2 Leeds Headquarter Website (JS, ADM) *(2min)*
 - 4.3 Facebook (Maria Attard) *(2min)*
 - 4.4 Newsletter and Facebook of WCTRS-Y Ed-2 (AH) *(2min)*
- 5 Organisation and Management of WCTRS**
 - 5.1 Report on Leeds Secretariat (ADM, JS) *(2min)*
 - 5.2 Audit (AM) *(3min)*
 - 5.3 Society finance and budget plan (ADM) *(5min)*
 - 5.4 Operating Practice (AH) *(2min)*
- 6 Committee Structure and Membership (YH) *(3min)***
- 7 Society Membership and Marketing**
 - 7.1 Membership report (JS)
 - 7.2 Scheme for increasing individual membership via CARs (KM, LD) *(10min)*
 - 7.3 Organisational Membership (DM, YH) *(2min)*
- 8 Prize Sub-Committees**
 - 8.1 Progress of Prize Sub-committee (S-JD) *(3min)*
 - 8.2 Approval of Dupuit Prize Sub-committee (YCr) *(3min)* – *Verbal report*
 - 8.3 Progress of Transport Policy Journal Prize (RV) *(3min)* – *Verbal report*

9 International Liaison

- 9.1 ITF (SP) (2min)
- 9.2 TRB (JG) (2min)
- 9.3 EASTS (KM, JO) (2min)
- 9.4 CODATU (KM, AH) (2min)
- 9.5 WB (AK) (2min)
- 9.6 Treatment of partner organisations (MOU?) in WCTR conferences to exempt SOM fee by mutual agreement (YH) (3min)

10 Education

- 10.1 Distance Learning (RM) (10min)
- 10.2 Young Initiative (AH) (5min)

11 Timetable for STC

Date and time for Editorial Boards to be confirmed. Other meetings as follows:

Shanghai, Tongji University – Jul 2016

Sunday 10 Jul 2016	08:30-10:10	SCC
	10:30-12:10	STC
	All day	WCTR-Y
Tuesday 12 July 2016	13:30-15:10	General Assembly
Wednesday 13 Jul 2016	17:30-19:10	New STC Followed by dinner 19:10-20:30

- *All STC members are kindly requested to attend the SCC meeting as well as STC meeting, as we will not repeat the matters already discussed in SCC meeting.*
- *Keping Li is requested to attend STC.*
- *AH, LD and AM may not be able to attend all parts of the meeting as they should be with WCTR-Y event in parallel.*
- *All STC members are kindly welcome to join WCTR-Y after the end of the meeting.*

STC members and initials:

Attard, M (MA)*
Bierlaire, M (MBi)
Boltze, M (MBo)
Crozet, Y (YCr)
Dablanc, L (LD)
Dresner, M(MD)
Gifford, J (JG)
Hayashi, Y (YH)
Huzayyin, A (AH)
Jara-Diaz, S (SJD)
Kopp, A (AK)
Macario, R (RM)
Madanat, S (SM)
Marsden, G (GM)
Kii, M (MK)*
Pan, H (HP)

May, A,D (ADM)
Miyamoto, K (KM)
Mohan, D (DM)
Musso, A (AM)
Oh, J (JO)
Orrico, R (RO)
Oum, T (TO)
Perkins S (SP)
Pringle, C (CP)*
Rothengatter (WR)
Stones, J (JS)**
Tzieropoulos, P (PT) (Retired)
Ulengin, F (FU)
Vickerman, R (RV)
Rao, Krishna *** (KR)

Observers: * Associate SCC members; ** Secretary; *** Candidate of next venue Conference Director.

1.	Minutes of STC Washington Meeting held 14 January 2016
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Minutes of the WCTRS Steering Committee Meeting
Held on Thursday 14 January 2016
at The Cosmos Club, Washington DC

Present:

Hayashi, Yoshitsugu (YH) - **Chairman**

Boltze, Manfred (MBo)	Macario, Rosario (RM)	Pan, Haixiao (HP)
Crozet, Yves (YC)	Madanet, Samer (SM)	Pringle, Chris (CP) **
Dablanc, Laetitia (LD)	Marsden, Greg (GM)	Perkins, Stephen (SP)
Dresner, Martin (MD)	Matthew, Tom V***	Rao, Krishna***
Gifford, Jonathan (JG)	May, Anthony (ADM)	Rottengatter, Werner (WR)
Huzayyin, Ali (AH)	Musso, Antonio (AM)	Ulengin, Fusun (FU)
Jara-Diaz, Sergio (SJD)	Nakamura, Hideki (HN)	Stones, Jennie (JSt) *
Kopp, Andreas (AK)	Oh, Jaehak (JO)	Vedagiri, P***
Li, Keping (KL) **	Oum, Tae (TO)	Vickerman, Roger W. (RWV)

*Secretary **Observers ***Guests from ITT Bombay, India

Apologies:

Bierlaire, M (MB)	Kii, Masanobu (MK)**	Tzieropoulos, Panos (TZ)
Bonnafeous, Alan (AB)	Miyamoto, Kazuaki (KM)	Vanderschuren, Marianne (MV)
Candemir, Yucel (YC)	Mohan, Dinesh (DM)	

1. Minutes of STC Shanghai Meeting – Tuesday 30 June 2015 (YH)

YH welcomed members to the meeting and briefly referred to the action points from the above which were highlighted in red.

2. Arising Issues

The Minutes of the meeting held 30 June were agreed. There were no matters arising.

3. Site Selection for 15th WCTR 2019

3.1 *Agree dates for WCTR 2019.* YH referred to the notes from the meeting held in Bombay during December 2015, confirming he was very much satisfied that the SSSC(Site Selection Sub-Committee) led by AH had done a very good job. The impression is that the local team is well organised, with a very high level of preparation and potential. Final calculations were based on 2,000 delegates as detailed in the meeting pack. YH mentioned

there were several alumni in Bombay who hold high positions in the business world, and whose organisations may wish to financially support the event.

- **ALL. The dates for WCTR 2019 Mumbai were confirmed as 26 to 31 May 2019.**

3.2 *2019 Conference – MoU Signed.* AH said the SSSC consisting himself, AM and SJ-D had collaborated to ensure the facilities met all requirements and that the MoU fully complied with what they had seen and agreed during their site visits. At this point, the Bombay guests were asked to leave the room so further discussion could take place. YH pointed out that the MoU previously circulated had been updated following discussions with MB, ADM and FU, when the need for additional support was highlighted. The recommendation was to recruit an assistant in India for eighteen months, starting six months prior to the conference, and the budget for the post would go into the registration fees. JG moved to accept the recommendation and RM seconded. Following further discussion, the Bombay delegates were welcomed back into the room and the MoU was signed. AH confirmed that a final agreement would now be prepared ready for signing at the closing ceremony of Shanghai.

4. Progress Report of WCTR 2016 (PH)

HP ran through the presentation included in the meeting pack, clarifying and highlighting following points:

4.1 *Budget plan.* Based on an estimate of 1,500 delegates, a surplus of around \$15,000 USD was anticipated.

4.2 *Facilities.* Detailed information was given on how each of the areas/rooms had been allocated, including individual capacity.

4.3 *Transport.* Welcome desks would be placed both at the airport and train station and delegates will be eligible for free metro travel for one week. There will also be a shuttle bus service to the Gala dinner at Shanghai International Convention Centre, but not return.

4.4 *Hotels (location, price band).* STC and SCC will be given priority for bookings at The Kingswell Hotel, which is within five minutes walk from the main gate of Tongji University. A letter can be produced confirming this if members need this for financial authorisation purposes. HP advised that hotel information would also be needed for all Visa applications and that application info was on the website.

- **JS. To forward list of committee members to HP.**

4.5 *Bursaries/Prizes, others.* Ten bursary awards will be available for papers B and above. Category 1 provides 7 x \$1,000 USD for delegates from countries listed on the 'low income country list', who are present in session; and Category 2 which provides 3 x \$1,000 USD for delegates who are present in session and whose papers focus on 'critical and emergency issues in low income countries'.

4.6 *Final approval of facilities.* JG questioned who would be taking the currency risk on the budget and HP confirmed it would be Tongji University. AH added that as part of the site selection process, the Vice President of Tongji University had signed a letter taking responsibility for this.

YH thanked HP for his preparations and detailed report, and suggested it would be helpful to email members a brief report on this meeting, together with a reminder of the deadline for non-review track papers which is 24 March.

- YH/HP. To disseminate, by the end of February, notes from meeting and reminder of deadlines.

5. Publicity

5.1 *Newsletters (LD)*. LD confirmed two newsletters had been produced during 2015 and suggested the first for 2016 would be finalised in April, in order to include an update on the number of papers submitted. A proposed outline would be circulated for comment, and suggested content will include: origins of those submitting papers; who is coming from where; info on local agencies, keynote speakers, technical visits, and activities planned etc, plus a glimpse at the timetable. There will be the usual recurrent topics such as SIG updates, possibly with information from Patrick Bonnel on development of the new SIG D1 (Data Collection and Processing Methods). Originally it was agreed that newsletters would only be available to WCTRS members. However, following discussions last autumn, it was agreed to have an initial member only version, followed by an abbreviated public version added to the website around a month later.

- LD. To circulate proposed outline for newsletter for comment with a view to final version being ready for April.

LD confirmed MA had created a Facebook page which can be accessed by typing the society's name in full (as opposed to initials), or by clicking the link on the website. She suggested visits to the FB page could be increased if members would 'like' and 'share' the page.

- ALL. To 'like' and 'share' to promote visitors to Facebook page and website.

5.2 *Leeds Headquarter Website (ADM)*. ADM ran through some of the key points relating to the new website which went live in January 2015, in which there were two major gaps. The first was the lack of past proceedings available, and YCr confirmed it would cost around £4,000 to scan everything back to Yokohama (approximately 20,000 pages). This price did not provide for splitting the papers but suggested this could be a role for the additional secretarial support. The Committee approved this expenditure. LD confirmed she had the proceedings from Sydney and would pass these to YCr to complete the records.

- LD. To pass copy of Sydney proceedings to YCr.
- YCr. To arrange asap for two initial sets of proceedings to be scanned as 'trial'.

The second major gap related to SIG membership lists, and ADM ran through the list of those still outstanding, adding that in some cases, there was neither a main web page nor membership list. A number of SIG chairs had already promised to forward this info, and bearing in mind the work involved in checking WCTRS membership against the lists, ADM asked for this to be addressed as a matter of urgency.

Other areas which need attention/updating include: the President's message; Prizes; the WCTRS-Y page which is a procedural document rather than something interesting to read; and the links page, which is not being used as effectively as it might be.

Overall, there has been little feedback on the strengths and weaknesses of the website and any comments/suggestions would be appreciated.

- SIG Chairs. To ensure updated information on SIGs and SIG membership is forwarded to JS. → JS to send a mail to request the update.
- ALL. To feedback comments and suggestions on website generally.

5.3 *Facebook (MA)*. MA had given LD an update on development of the WCTRS Facebook page https://www.facebook.com/wctrs.org/timeline?ref=page_internal which was now up and running, having taken on board all comments and recommendations put forward by LD and others.

5.4 *Promotion of WCTRS, Dupuit and JTRP prizes*. YH said the WCTRS prizes were not yet well known and asked for suggestions on how to widen the appeal, for example, sharing info on all websites. RV said the TP prize was detailed on the TP webpage and that the Dupuit prize was outside the journals' remit, because it was a reflection of prestige on someone, provided for long service etc, while the WCTRS prizes related to papers generating from the conference. ADM said the editorial board had discussed about having more information on the society in the two journals, although CP made the point that now everything is on line people look at papers and not issues. Suggestions for widening the appeal included: web links on individual articles; a paragraph on each prize in the newsletter, including profiles of prize winners and disseminating this via other channels e.g CARs. YH also suggested to upload on WCTRS website the past prize winners and the paper titles, which are on the past newsletters edited by Karin Delvert, Lyon secretary before Jean-Noel.

- LD. To draft a paragraph on each prize for inclusion in newsletter and dissemination via CARs.
- YCr. To find out the past newsletters and inform the articles of prize winners, paper titles and reasons for awarding.

5.5 *WCTRS URL (ADM)*. ADM said that in spite of rapid action by the Head of the web team in trying to regain the web address WCTRS.ORG, he discovered it had already been renewed and linked with something other than transport. It was considered too costly to take action against this and the key message is that the correct address of <http://www.wctrs-society.com/> should be used at all times. JG commented that Wikipedia still refers to the .org site and representations should be made to have this corrected.

- ALL. To ensure the correct web address is used at all times, including on any correspondence and publicity materials.
- JS. To arrange for address to be corrected on Wikipedia pages.

6. Organisation and Management of WCTRS

6.1 *Report on Leeds Secretariat (ADM, JS)*. Reporting mostly for information, ADM confirmed two mailing lists still remain on the old system in Lyon, which we had asked to be suppressed. He mentioned the newsletters and news briefings sent out during the year and various other updated information, and reminded members that JS's usual days of work were "Tuesday" and "Thursday", asking them to bear this in mind when expecting updates or needing information. As a result of increased workload after the Shanghai meeting, additional help was recruited on a zero hours contract to provide assistance as and when needed. So far, this has been utilised for tracking down members whom we had lost contact with due to a change in email address and will be used again to help splitting papers in past proceedings when received from YCr.

6.2 *Audit (AM)*. AM confirmed he had conducted an audit on the financial situation for the full Year January to December 2015 and outlined the main points relating to the transition from Lyon to Leeds. He confirmed the statements present the financial situation fairly in all

material aspects and thanked JS and ADM for their cooperation in answering all questions relevant to the figures.

6.3 Society finance and budget plan (ADM). ADM said it was now time to prepare for the next three year cycle, and referred to the internal financial test agreed two or three years ago to ensure the budget did not present any unreasonable risks; the test being that the balance at the end of the year immediately before the conference (in this case, 2018), should have at least sufficient to cover the expenditure in the following year assuming we get no new members. He said it was a dramatic test, but assures if anything goes wrong or doesn't work, we can still cover our costs for the following year. Two versions of the budget to 2019 were then presented. The first showed costs for 2019 of £60,165 which just about met the test, and the second version which easily satisfied the test with a balance of £102,232 at the end of 2018, against total estimated costs of £49,915 in 2019.

ADM ran through the assumptions used, explaining the rationale behind each and asked for comments. Support costs for the SCC were discussed and ADM had assumed that because these were now in the MoU, the 7,500 Euros used this cycle would not be needed in future. However, MB said it would be very useful to have a small budget in addition to what had been agreed by the Mumbai team, and it was agreed this would be added to the budget plan.

MB also expressed the desire for the society to become more professional in terms of arranging conferences etc. and although having 18 months support is a good step for the future, it would be helpful to have one more permanent member of the society to deal with conference organisation as the main, single point of access within the society. He outlined the time involvement for himself and FU which goes beyond capacity and especially when emergencies arise which need to be dealt with, and encouraged the STC to think about including provision for a secretary for scientific matters, within bids for 2022. The other alternative would be to give more responsibility to Elsevier, but he would rather not do that as it takes control away from the society.

MB's suggestion was discussed at length, and RM raised concerns about any potential increase in costs for preparing conferences, referring back to the serious financial situation which arose just before Lisbon. Although she agreed it would be more comfortable having people to share the burden, she did not see revenue increasing to sufficiently cover the costs and offered a word of caution because the history of financial problems is recent. MB clarified this was not something to consider now, but for 2022, to be part of the agreement with the next conference hosts. RM's final comment was that the conference has limited capacity to increase payments to the society and if we ask for more and more, we will reach the point where the conference is not viable.

ADM said there were two issues. Firstly, we need to budget for the next three years and need to think about these issues before we send the call for proposals for 2022. Secondly, we need to have a small group from the STC to sit down before Shanghai and look at the options for future funding and have a discussion at the first meeting of the STC and finalise it next year. More immediately, the 2016-2019 budget did not include income from organisational membership and it is possible this may grow rapidly enough to cover some of these things. As a result of further discussion, the following were agreed:

- ADM/YH/GM. To form team to consider long term financial issues.
- MB to provide an estimate of support needed for SCC in 2018-19.
- YH to provide an estimate of likely income from organisational membership.
- ALL. To feedback before 17 February on any other points to be taken on board for 2016-2019 budget.

- ADM/JS to produce a final version of the budget for circulation with these minutes.

[Note: the final budget, including an estimate from MB, is being circulated. ADM/JS made their own assumptions on income from organisational membership. The opportunity has also been taken to simplify the budget based on suggestions from YCr.]

6.4 *Operating Practice (AH)*. AH referred to Chapter 5 on how the conference is run, confirming that a plan had been submitted in Shanghai to get feedback. The chapter needs drastic changes and will be reviewed in light of experience in the run up to the conference, to ensure it is realistic and sustainable. The intention is to start the update one month after Shanghai and have an initial draft available at the January 2017 Washington meeting, with the final version prepared one or two months later.

7. Committee Structure and Membership

7.1 *STC/SCC membership (YH,MB)*. There were no changes in the committee membership or structure.

7.2 *Nominations for the Editors in Chief of TP and CSTP (AM)*. TO and RM were asked to leave the room for initial discussions on this item.

TP. The nominations committee consisting AM (chair), HN and MD were responsible for finding a successor for RV. AM advised seven nominations were put forward and following in-depth evaluation of each, it was felt TO was by far the strongest candidate and the right person to be recommended for the EiC position of TP. YH asked for comments. None were raised and he then thanked AM, MD and HN for their contributions.

CSTP. It was noted that by the end of January 2016, RM would finish her first three year term as EiC of CSTP and that the STC must give approval to renew the appointment for a second three year term. AM confirmed the committee was very happy with the work carried out by RM and happy to recommend renewal of the appointment.

ADM reminded members that under the constitution, these recommendations to STC need to be put to the General Assembly for final approval. YH confirmed that financial support was made by Elsevier to Elsevier editors and not to society editors, and that the budget discussed earlier included additional financial support for the EiC TP. SJ-D offered thanks to RV for the excellent work done and for leaving TP in such a prominent position.

7.3 *EB-JTRP membership (RV)*. RV said there were one or two changes in the constitution of the JTRP Editorial Board and suggestions for replacements to cover missing areas will be discussed with other editors and EiC elect, and confirmed in Shanghai. Due to the volume of work, he is also looking for a fourth editor of submitted papers and asked for suggestions, particularly for anyone with interests in freight, maritime, ports and security issues.

7.4 *EB-CSTP membership (RM)*. No changes.

7.5 *Approval of any recommendations for appointment of editors (YCr)*. Not applicable.

7.6 *Elsevier – Proposals for Elsevier editors of TP (CP, YH)*. As detailed in 7.3 (above), CP confirmed they will be seeking a fourth editor and will be consulting with STC to finalise the post in July 2016.

7.7 Report on contractual meeting with Elsevier (YH, ADM). ADM referred to notes from the meeting held in Paris on 3 December 2015 and attended by YH, ADM, RV and CP. He explained when the new contract was set up in 2012, the plan was to have an informal annual meeting for the three parties, the Society, Elsevier and the Editors, to review how things were going and discuss possible improvements both individually and jointly, and the first of these was held in January 2013. There is also a formal requirement to review the contracts in July 2018 and July 2021. However, it is hoped that a further informal meeting can be arranged for January 2017 to agree on the terms for the formal meeting in 2018, and a suggestion that it might be preferable to reschedule the formal meetings to December/January to ensure a yearly cycle and provide time in which to review any required changes to contracts etc. CP confirmed he had put this request to his directors and was awaiting their response.

➤ **CP. To confirm dates for future meetings.**

YH advised full details of all the points discussed were included in the meeting pack and also touched upon in other parts of the agenda. He then offered thanks to RV for hosting the meeting.

8. International Liaison

8.1 ITF (SP). SP confirmed there were no places left in 2016 and that side events were already oversubscribed. They were looking to organise an additional day on the 17th, and if this goes ahead he will be in touch. He also said he hoped to be able to waive registration costs for Leipzig for YH and possibly one other, as well as providing a stand and blog space for WCTRS.

In respect of Shanghai, he offered apologies to MB and FU for the delay in confirming his proposal for a special session on “Looking at practical examples of where research has actually influenced and changed policy”. MB confirmed there was still time to respond on the correct form.

8.2 TRB (JG). JG reported on the personnel changes announced last year, including Neil Pederson who took over from Bob Skinner as Executive Director and Ann Brach who replaced Mark Norman as head of Division A, which includes TRB's 200+ volunteer committees and its annual January meeting. TRB is currently re-thinking the schedule of paper submissions and some ways on how to do business with the annual meeting. He confirmed suggestions for handling liaison with TRB in future would be welcome.

8.3 EASTS (KM, JO). JO provided a comprehensive summary of EAST activities, including the last conference held in the Philippines and attendance at the Annual Cooperation Committee of TRB. He suggested a media meeting may be held in 2016 in Shanghai or Seoul and that he would talk with KM and LD about how to recruit new members.

➤ **JO. To inform dates and venues for media meeting.**

8.4 CODATU (KM, AH). AH reported on activities of SIG H5 (formerly Sig 7), and which covers joint activities of WCTRS with CODATU. He confirmed KM was organising a session in Shanghai and would coordinate with MB to hopefully include more sister organisations. He also thought the next conference would be in India in November 2017.

8.5 WB (AK). AK had discussed with RM the possibility of organising something for Shanghai, but it was now difficult due to internal change within the bank. However, given that particular knowledge groups had been established, it may now be easier to map these with SIGs. He suggested a joint working group or special session may be possible and was

advised to send any information to FU to put the application forward. RM also commented on an important initiative with the European Commission with ADM and a meeting which had been held on how to obtain collaboration. ADM confirmed that DGRTD in Brussels was interested in a special session in Shanghai.

- AK. To follow up potential for a joint working group or special session with WB.
- DM. To follow up potential for special session with DGRTD.

8.6 Other organisations – KST, COTA

9. Prize Sub-Committees (YH)

9.1 *Prize Sub-committee (S-JD)*. SJ-D outlined the slides contained in the meeting pack, confirming the agreement made in the SCC for assigning one additional award per TA, and making a clear distinction between ‘prizes’ which have a monetary value and ‘awards’. Key points to note were that there will be monetary prizes for best paper, young author prize, best poster and best paper on transport in developing and emerging countries, with one non-monetary award assigned to each of the eight topic areas. It was also agreed that the awards would be for papers from both oral and poster sessions as these are considered of equal value.

9.2 *Dupuit Prize Sub-committee (YCr)*. YCr said he would shortly be circulating an invitation for nominations. It was reported that Antti Talvitie had secured €5000 from Ramboll Finland to finance the 2016 prize.

9.3 *Transport Policy Journal Prize (RV)*. RV outlined the procedure for this, which will be based on data derived from Elsevier and relating to the three year period up to 2016. Once shortlisted, he will be discussing further with the editors.

10. Society Membership and Marketing

10.1 *Membership report (ADM)*. ADM referred to the figures discussed in the SCC this morning and discussed ways of stimulating people to register. He confirmed the expectation immediately after the conference, to have a full record of members and the database will be able to produce list of those who have not renewed their membership. As soon as possible after the conference we will be approaching all those on the list inviting them to re-join.

- JS. Following the conference, to send renewal reminders to anyone who has not renewed their membership.
- ALL. Decision to be made at the second STC in Shanghai whether we should offer reduced membership rates for those who did not attend the conference.

10.2 *Proposals for SIG members who are not Society members (ADM)*. ADM confirmed that results on the work done so far, showed that around $\frac{3}{4}$ of members of SIGs are not actually members of the Society. He referred to discussions at the last STC on how to deal with these, and wanted to make sure the STC was still in favour of the agreement made, which was to remove entitlement to access the member area of the website for anyone who had not joined by the end of November 2017, reiterating that this would be a good way of enforcing SIG members to join the society. No further comments made and this was agreed.

- JS. To remove membership rights for any SIG member who has not joined or renewed membership by the end of November.

10.3 Scheme for increasing individual membership via CARs (KM, LD). LD referred to discussions regarding the boundary between the roles of LD, JS and the MMC. ADM said there was a clear distinction, with JS responsible for following up membership and maintaining records etc and the MMC responsible for coming up with ways to increase membership. He mentioned it was also important to keep CAR information updated and LD agreed to discuss ways of increasing membership working with CARs with KM and propose a plan for the next meeting, which would include increasing links with country representatives and linking all publicity activities to the promotion and marketing of the society. YH added that it was important to invite local people such as national & local governmental officers, transport related industries who would input practice flavours to SIGs and researchers & students to SIG meetings to attract new members. He also stressed the importance to publish books, perhaps as a WCTRS series in Elsevier, reflecting the results of every SIG meeting, which are more appealing to practitioners than single academic papers.

- LD/KM. To propose a plan for the next meeting.
- LD/KM. To ensure leaflets are up to date and include correct web address.
- TO/MB/MD. To request SIG chairs to organise more frequently SIG events inviting local people and publishing books

10.4 Organisational Membership (DM, YH, ADM). DM, ADM and YH asked everyone to list potential supporting organisational members and send copies to YH, with a copy to JS. YH explained the intention to circulate updated information detailing SOMs (Supporting Organisational Members) for private firms and other organisations only because OM (Organisational Members) for universities and research institutes not applicable until after Shanghai.

- ALL. To send details of potential SOMs to YH with a copy to JS by the end of February.

11. Education

11.1 Distance Learning (RM). RM provided clarification and a brief resume on the DL initiative. ADM referred to his discussions with Binyam Reja who had indicated there was quite a lot of interest in the World Bank in China, to make use of the resources the society has in DL. He also referred to initial discussions two or three years ago when JG and he raised two sorts of concerns. Firstly relating to quality assurance and whether there was any expectation that the society would be legally responsible for ensuring this, and secondly, the suggestion that it could be viewed as creating competition between the Society and its members. He suggested to have a small group to look at this and provide what would become a section in the OPs, setting out how we think this ought to be run in the future and this was agreed.

- ADM/AH/RM/JG. To review the process and feedback at the next STC.

11.2 Young Initiative (AH). AH provided an update on the WCTRS-Y initiatives and outlined in particular, some of the issues relating to Y-3 when it became clear that two of the successful applicants were unable to continue. In order to make up for lost time, he asked permission from YH and ADM to find replacements and suggested a way forward. He found one from Iffstar (Pierre Launey), who is coming to Shanghai and two others from Y-1 who would support. The suggestion was to split the remuneration €500 to Pierre Launey and €250 each to Chenfeng Xiong and Cassia B Galvao and AH sought agreement to accept this. JG moved to accept the proposal and Samer Madanet seconded.

12. Timetable for Next STC

RV advised there will be no formal Editorial Board meeting in Shanghai because it is not possible to guarantee members being there. Other meetings were confirmed as follows:

Tongji University, Shanghai – July 2016

Sunday 10 July 2016	0830-1010	SCC
	1030-1210	STC
Tuesday 12 July 2016	1330-1510	General Assembly
Wednesday 13 July 2016	1730-2030	STC (new) with meals

3.	Progress Report of WCTR 2016
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WCTRS Steering Committee Meeting

10:30-12:10 on Sunday 10 July 2016

3. Progress Report of WCTR 2016

Pan, Haixiao
LOC, Tongji University

Programme

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	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6
	WCTRS Young Researchers' Conference (WCTRS-Y)	Main Conference	Main Conference	Main Conference	Main Conference	Social
	JUL 10 SUN	JUL 11 MON	JUL 12 TUE	JUL 13 WED	JUL 14 THU	JUL 15 FRI
07:30 - 08:00						
08:00 - 08:30						
08:30 - 10:10	WCTRS-Y	Opening Ceremony	Session 3A Poster Session TA: C	Session 4A Poster Session TA: F	Session 5A	Social Visit
10:10 - 10:30	Coffee Break	Moving Time	Coffee Break	Coffee Break	Moving Time	
10:30 - 10:50	WCTRS-Y	Session 2B	Session 3B Poster Session TA: D	Session 4B Poster Session TA: G	Closing Ceremony	
10:50 - 12:10						
12:10 - 13:30	Lunch	Lunch	Lunch	Lunch	Lunch	
13:30 - 15:10	WCTRS-Y	Session 2C Poster Session TA: A	WCTRS General Assembly	Session 4C Poster Session TA: H		
15:10 - 15:30	Coffee Break	Coffee Break	Moving Time	Coffee Break	Technical Visits	
15:30 - 17:10	WCTRS-Y	Session 2D Poster Session TA: B	Session 3D Poster Session TA: E	Session 4D Ad-hoc Session		
17:10 - 17:30		Moving Time				
17:30 - 19:10		Meetings of External Organizations				
19:10 - 20:30	Welcome Cocktail (MFB Tongji University)		Gala Dinner			

3.2 Conference Facility, Hotel, Transport

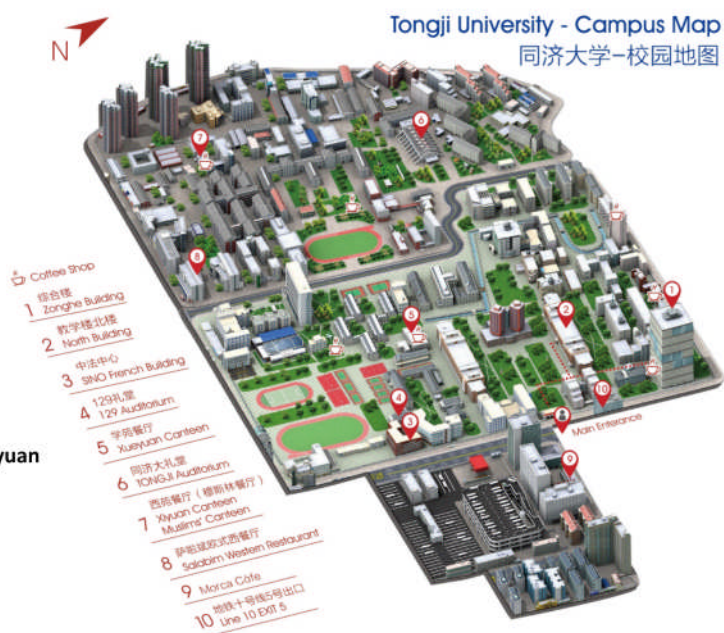
Monday, 11 July		
A1 - 2B - Airline Competition & Efficiency		
Room: ZHB501		
Session Chair: Tae Oum		
10:50-11:10	A1-2B1®	Airline pricing strategies C. Latgé-Roucolle ^{*1} , C. Muller ² , M. Urdanoz ² , ¹ ENAC, France, ² TBS, France
11:10-11:30	A1-2B2®	An econometric dynamic model to estimate passenger demand for air transport industry R.B. Carmona-Benitez ^{1*} , M.R. Nieto ¹ , D. Miranda ¹ , ¹ Universidad Anahuac Mexico Norte, Mexico
11:30-11:50	A1-2B3®	Incorporating continuous representation of preferences for flight departure times into stated airline choice modelling C.H. Wen ^{1*} , C.J. Huang ¹ , C. Fu ² , ¹ Feng Chia University, Taiwan, ² Feng Chia University, Taiwan, ³ Institute of Transportation, Taiwan
11:50-12:10	A1-2B4®	Airline Horizontal Mergers and Productive Efficiency - A quasi-experiment approach with Difference-in-Difference estimation J. Yan ¹ , X. Fu ³ , T.H. Oum ^{2*} , K. Wang ² , ¹ Washington State University, USA, ² The University of British Columbia, Canada, ³ University of Sydney, Australia

Registration
Opening
Assembly
Closing

SCC/STC: Kingswell
STC: Sino-French #401

Lunch:
Xueyuan Canteen

Muslim's Canteen: Xiyuan



Oral Session			
综合楼	session	北楼	session
ZHB 501	A1	NB 111	D1
ZHB 502	A2	NB 112	D2
ZHB 503	A3	NB 129	D3
ZHB 504	A4	NB 114	D4
ZHB 505	C1	NB 115	E1
ZHB 506	C2	NB 116	E2
ZHB 508	C3	NB 117	E3
ZHB 509	C4	NB 118	F1a
ZHB 401	G1	NB 119	F1b
ZHB 402	G2	NB 120	F2a
ZHB 403	G3	NB 121	F2b
ZHB 404	G4	NB 122	F2c
ZHB 405	G5	NB 105	B1
ZHB 406	G6	NB 107	B2
		NB 108	B3
		NB 101	B4
		NB 109	B5
		NB 110	B6
		NB205	H1
		NB207	H2
		NB208	H3
		NB209	H4
		NB210	H5

ZHB-Building



NB-Building



Poster Session

Monday, 11th July				Tuesday, 12th July				Wednesday, 13th July			
13:30		15:30		8:30		10:30		15:30		8:30	
15:10		17:10		10:10		12:10		17:10		10:10	
A - 2C - PS	Poster No.	B - 2D - PS	Poster No.	C - 3A - PS	Poster No.	D - 3B - PS	Poster No.	E - 3D - PS	Poster No.	F - 4A - PS	Poster No.
A1-P01	STP001	B1-P01	STP001	C1-P01	STP001	D1-P01	STP001	E1-P01	STP001	F1-P01	STP001
A1-P02	STP002	B1-P02	STP002	C1-P02	STP002	D1-P02	STP002	E1-P02	STP002	F1-P02	STP002
A1-P03	STP003	B2-P01	STP003	C1-P03	STP003	D1-P03	STP003	E1-P03	STP003	F2a-P01	STP003
A3-P01	STP004	B2-P02	STP004	C1-P04	STP004	D1-P04	STP004	E1-P04	STP004	F2b-P01	STP004

Information Desk:

NB-Building Lobby

ZHB-Buliding Lobby

Lost and Found: ZHB507/NB212

First Aid: NB311:

Speaker's Ready:ZHB507 & NB212

Committee Room:

ZHB408 & ZHB409: WCTR STC, SCC working/meeting

ZHB603: Local Committee

ZHB407: Elsevier

Reception Room: ZHB202

Accommodation, Total 124 rooms

Hotel	Rooms	Rm. Rate (RMB)
Greenland	21	500-600
Jinjiang Metropolo Hotel	43	450-550
Sheraton Shanghai Hongkou Hotel	25	1100-1300
Kinggswell HotelTongji	25	700-800
Tongji Guest House	10	400-500

SCC/STC, 49 Rooms in Kingswell Hotel

AD-HOC Poster 15:30-17:10, Poster Area, ZHB-Building
Total: 17

No	Name	Affiliation	Ad-hoc presentation title
AHP001	Eugene	Hang Seng Management College	Slot allocation planning and modelling in ship alliance
AHP002	Katrin Seddig	Energy Solution Center	The impact of electric vehicle fleets on the integration of renewable energy sources and CO2 emissions under uncertainty
AHP003	Wang Jingtian	Transport Planning and Research Institute, Ministry of Transport, China	Current Situation of China's Transportation to Participate in Domestic Carbon Trading Market and Its Outlook
AHP004	Guoquan LI	Railway Technical Research Institute	Analyzing freight train's transport situation based on the rail freight GIS
AHP005	Liu Yang	Chang'an University	Urban Form and Commuting Pattern: A Comparative Case Study of Wuhan and Xi'an, China
AHP006	Aderiana Mbandi	University of York	Assessing the contribution of road transport emissions to air pollution in African cities
AHP007	Dr Eugene Wong	Hang Seng Management College	Development of carbon emission reporting and mitigation model in third-party logistics

Transport:

Free Metro Ticket, 3 day*2

Shuttle Bus to Gala Dinner, Technical Visit





3.3 Bursaries

Supported by Shanghai Tongji Urban Planning and Design Institute

Three from China, No second category application

Name	Country		Paper Title
Imuentinyan Aivinhnyo	NIGERIAN	1299	Measuring destination accessibility by public transport incorporating user affordability: A case of Cape Town, South Africa
MD Jahedul Alam	BANGLADESHI	2274	Critical infrastructure renewal: A framework for fuzzy logic based risk assessment and microscopic traffic simulation modeling
Lenin Bulla-Cruz	COLOMBIANA	0285	Safety assessment of a turbo-roundabout and a two-lane roundabout using a multivariate exact logistic regression of surrogate measures, microsimulation and Surrogate Safety Assessment Model
Liwei Duan 段力伟	China	1345	Railway shippers' heterogeneous preferences with random parameters latent class model
Shengxiao Li 李圣晓	China	1029	The role of social network in mobility-related social exclusion case of migrant workers in Beijing
Rui Song 宋睿	China	2209	Understanding cyclists' risky route choice behavior on urban sections

3.4 Sponsors / Exhibitors

Sponsor

Company/Institute	Contract
ShanghaiTourist Bureau	Y
CAUPDI	Y
Beijing Jingzhong Trafficdata	Y
PTV Shanghai	Y
JARI Electronics	Y
Sky Traffic Safety	N
Shanghai Trishining Information	Y
Technology	Y
Shanghao Electronic Tech.	N
Jinyi	Y

Expected RMB: 800,000

Received RMB: 100,000

Exhibitors

- 1.Beijing Jingzhong Trafficdata
2. PTV Shanghai
3. JARI Electronics
4. Sky Traffic Safety
5. Shanghai Trishining Information
6. Technology
- 7.Shanghai Metro
- 8.Springer
- 9.Elsevier
10. College of Transporttation
11. CAUP

Public Display Table will also be Provided

3.5 Budget

Income

	RMB	USD
ELSEVIER To Tongji	3430499	
ELSEVIER To Fumed	102003.6	
Sponsor	100000	
Total	3632503	558847





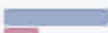























































Item	USD
1 – Congress Center Rental and Infrastructure	36923
2 – Printed Matter and Promotional Material	4615
3 – Marketing and Promotion	7692
4 – Technical Equipment – Congress/Exhibition Costs	38462
5 – Services	18462
6 – Material for Participants/promotion	25385
7 – Invited Speakers & Committees	15385
8 – Transportation/Shuttles	30769
9 – Onsite Secretariat of Congress – Staff Costs	15385
10 – Pre-Congress Secretariat/Board Expenses	76923
11 – Different WCTRS Committee Expenses	15385
12 – Meals and Social Activities	112308
13 – Various	18462
14 – Organization fee & Local Tax	49231
15–CMS	50769
16–Procedia	15385
17–Bursary	8000
Total	539538

4.	Publicity
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4.1 Newsletter, Facebook, poster, leaflets

Newsletter (LD, MK). Announcement for first 2016 WCTRS newsletter was sent to members on June 10, 2016. Newsletter to be made available to the general website (with public access) after Shanghai conference. Second 2016 newsletter to be prepared for Fall 2016.

Facebook (MA).

All Posts Published									
Reach: Organic/Paid Post Clicks Reactions, comments & shares									
Published	Post	Type	Targeting	Reach		Engagement			
17/08/2016 09:54	 A Special Issue of Research in Transportation Economics entitled			60		6 2			
16/10/2015 10:19	 Call for papers for the Association of American Geographers (A			24		0 0			
13/10/2015 10:31	 WCTRS Newsletter The latest edition of the WCTRS Newsletter			24		0 0			
08/10/2015 09:38	 14th World Conference on Transport Research – Extension to			24		0 0			
08/10/2015 09:37	 14th World Conference on Transport Research – Extension to			24		0 0			
01/10/2015 08:03	 WCTRS Newsletter The next edition of the WCTRS Newsletter i			17		0 0			
23/09/2015 12:15	 The International Journal of Transport Economics Prize 2nd Ed			17		0 0			
22/09/2015 12:08	 18 PhD Scholarships at the Public Transport Research Group;			17		0 0			
18/09/2015 09:16	 The Institute for Transport Studies at the University of Leeds i			17		0 0			
14/09/2015 10:22	 Join a Special Interest Group...			13		0 0			
31/08/2015 11:19	 ACADEMIC FELLOWSHIPS AT ITS, UNIVERSITY OF LEEDS T			13		0 0			
28/08/2015 11:55	 Ministère de l'écologie, du développement durable et de l'énergi			9		0 0			

Poster and leaflets (LD). A poster was made for ITF Leipzig, May 2016, and can be used in other occasions

Promotional leaflets in the process of being updated in several languages: English, Spanish, Portuguese, Arabic, Turkish, Russian, French, German, Italian, Czech, Hungarian, Danish, Swedish, Croatian, and Japanese, as well as (new one): Persian.

4.2 Leeds HQ Website (www.wctrs-society.com) – Anthony D May / Jennie Stones

As previously agreed, Yves Crozet arranged for past proceedings to be scanned where available and searchable files for the following have now been added to the website:

Antwerp 1998, Sydney 1995, Lyon 1992, Yokohama 1989, Vancouver 1986, Hamburg 1983 and Rotterdam 1977. Seoul proceedings are also available, but further work is needed on them before they can be added.

The website continues to be updated on a regular basis and this includes news briefings and geographical scope of members (public area), newsletters and meeting papers etc (members' area). SIG membership lists have been updated and the website will be further improved in Autumn so that membership lists are automatically populated and updated whenever a member updates his/her personal profile and expresses interest in any particular SIG. This will **not** include those who do not wish to share their personal information.

SIG description pages are available for all SIGs with the exception of the following:

B1 – Logistics and Supply Chain Management
B2 – Freight Transport Operations, Sustainability and Performance
D1 – Data Collection and Processing Methods
G1 – Governance and Decision-making Processes
H3 – Infrastructure Operation and Traffic Management in Developing Countries

Information on a number of web pages is still either too limited and/or in need of an update. Certain pages will need to be updated as soon as possible following the conference and these include:

Conferences

Site Selection Process for 2022 (Invitation info etc)
Info on the next conference (Mumbai 2019)
Conference Report Shanghai
Proceedings from Shanghai

WCTRS-Y

Overview
Links
Application form

Prizes

A suggestion to standardise these pages was put forward in May and needs input and agreement. The suggested format is as follows:

- A general background page, to include prize and prize sub-committee information, and an overview of the selection process etc
- A WCTR Prizes page, with a paragraph or so describing the background to, and intentions for, each prize/award
- A Past Prize Winners page, with specific info relating to each conference at the top of the page (similar to Sergio's "Recognition of research quality at Shanghai"), followed by names of prize winners from that particular conference. When available, links could then be added to the winning papers

Other pages to update?

Messages from President and/or SCC Chair regarding Shanghai?

Website Statistics

The table below shows web stats for the year to date. Visits to the site peaked in June to show a monthly high of 2347 web sessions being recorded, and 7639 page views. The figure for Users is shown in the end column, but it should be noted this also includes Administrator visits to the site to update member files and pages.

New visitors account for 72% with 28% being returning visitors.

Month Index (2016)	Page views	Sessions	Users
January	2767	1164	835
February	2053	798	659
March	3507	1504	1270
April	6207	2028	1604
May	3066	1557	1254
June	7639	2347	1749
July (to 5 July)	533	235	207
Total	25772	9633	7578

4.3 Newsletter and Facebook of WCTRS-Y Ed-2 – Ali Huzayyin

To be tabled.

5.	Organisation and Management of WCTRS
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5.1 Report on Leeds Secretariat – Anthony D May / Jennie Stones

5.1.1 General

As previously agreed, the Secretariat workload has been monitored over the last few months and as expected, this increased significantly in the run up to the conference, with almost three thousand emails being handled during the period 28 April and 5 July.

Members are reminded that the secretariat office is usually manned on Tuesdays and Thursdays, and asked to bear this, and the general workload in mind, when making contact or requesting information etc.

Following the conference, the additional help previously agreed will be utilised for any appropriate tasks, including chasing up membership renewals and following up members who we have lost contact with due to changes of email addresses etc.

5.1.2 Banking arrangements

As the protected limit for savings accounts is now £75,000, an additional building society account was opened with Monmouthshire Building Society.

As of 30 June 2016, balances in each account was as follows:

Monmouthshire Building Society	£41,000.00
Skipton Building Society	£ 80,859.30
HSBC current account	£15,454.04
Paypal account	£995.40
Total in all accounts	£138,308.74

5.2 Audit

Audit Report WCTRS, 1st semester 2016 - Antonio Musso **WCTRS Auditor**

I have audited the accompanying statements of financial position of WCTRS as of the end of June 2016 along with the related statements of activities and functional expenses performed in this reference period.

According to the results of the analysis of the following documents:

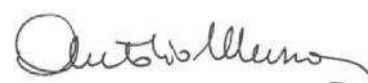
- financial statements and bank movements related to January – June 2016 together with the opening balance for 2016 and some highlights on the last Secretariat's transition activities referred to April and June 2016;
- financial situation and provisions on a yearly basis for the 2016-2019 period accompanied by detailed actual figures running January-June 2016 as well as the forecasts for July-December 2016;
- specific figures such as a comprehensive list of receipts, payments, bank reconciliation and paypal receipts providing evidence of the financial situation.

I have conducted an independent audit of the financial situation, in order to express an opinion to the members of the WCTRS Steering Committee (STC) on these statements. The audit has been performed in accordance with common auditing standards. These standards require examination of evidence supporting the amounts and other disclosures in the financial statements and the evaluation of significant accounting estimates as well as evaluating the overall financial statement presentation. I believe that my audit has provided a reasonable basis for my opinion.

In my opinion, such financial statements present fairly, in all material respects, the financial position and performance of WCTRS as of the end of June 2016 as represented by the results of its operations.

July 4th, 2016

WCTRS Auditor
Antonio Musso



5.3 Society finance and budget plan – Anthony D May

Income and expenditure



	Jan-Dec 2015	Jan-Jun2016
Opening bal	99666	94452
Membership	26903	62865
Elsevier	16376	9057
Other income	212	0
Income	43491	71922
WCTRS-Y	2145	8750
Secretariat	23875	11192
Other support	0	0
Management	22686	8123
Expenditure	48706	28065
Closing bal	94452	138309

Budget 2016-2019



	2016	2017	2018	2019
Opening bal	94452	143719	13686	120633
Membership	82064	9000	11500	
Elsevier	16474	17906	22199	22672
Other income	4632	1337	1269	2157
Income	103170	28243	34968	24829
WCTRS-Y	6446		2099	7696
Secretariat	15362	16130	16937	17783
Other support	6938	5876	9876	4938
Management	25157	13090	22289	24358
Expenditure	53903	35096	51201	54775
Closing bal	143719	136866	120633	90687

Changes since January 2016



- Membership
 - Income now stands at £62,865 for 1,262 members for 2016-19
 - This represents 948 new members and 299 renewing members
 - 716 2013-16 members have yet to renew
- Organisational membership
 - Income to date is £674.45
- Support for the JTRP Editor-in-Chief
 - This has been agreed as £5,876 for the period July 2016 to June 2019
- Exchange rates
 - The pound has fallen 10 percent against the dollar. However most expenditure is in pounds and most income in dollars.
 - We took the opportunity to transfer the WCTRSY payments into Euros before the vote.

Proposals on financial futures (from 2019)



- ADM, YC, YH and GM circulated a discussion paper in March
 - Only two sets of comments received
- Broad projections:

▪ Income 2016-2019	£166k
▪ Expenditure 2016-2019	£140k
▪ Balance on 31/12/2018	£121k
▪ Needs to be > £55k (the planned expenditure in 2019)	
- | | |
|---|-------------------------------------|
| ▪ Income 2019-2022 | £191k |
| ▪ Expenditure 2019-2022 | £152k, or £207k with a 0.5 SCC post |
| ▪ Balance on 31/12/2021 | £160k, or £102k with a 0.5 SCC post |
| ▪ Needs to be > £60k, or £115k if we continue with a 0.5 SCC post | |

Proposals on financial futures (from 2019)



- Key questions for discussion:
 - Should we ask the Local Organiser to fund a half time post to support SCC (as for 2019)?
 - Should we make it a full time post, half funded by WCTRS?
 - Are there other activities which WCTRS should support financially?
 - Can we help to finance these by achieving 50% of 2013-16 members renewing? (Currently around 30% have done so.)
 - Can we help to finance these by achieving 30 organisational members by 2018? (Currently we have one confirmed with three others pending)
 - What other sources of income might we consider, and what costs would be involved in securing them?

Conversion 13 May 2015 1 Eur = 0.716252 GBP		0.716252										
WCTRS FINANCIAL SITUATION / PROVISIONS FOR PERIOD 2016-2019												
			2014 Actual Euros	2015 Forecast £	Yr 2 2015 Actuals £	Yr 3 2016 Forecast £	Yr 3 2016 Actuals £	Yr 1 2017 Forecast £	Yr 2 2018 Forecast £	Yr 3 2019 Forecast £		
Ref												
1	BALANCE BROUGHT FORWARD		€ 147,575	£ 99,666	£ 99,666	£ 94,452	£ 94,452	£ 143,719	£ 136,866	£ 120,633		
2	REVENUES											
	Membership from WCTR conference		9140		£ 25,436	£ 74,564	£ 61,307					
3	Membership renewing and new		2534	£ 716	£ 1,467	£ 4,000	£ 884	£ 2,000	£ 1,000			
4	Organisational Membership				£ -	£ 3,500	£ 674	£ 7,000	£ 10,500			
5	Elsevier Sponsorship		22000	£ 16,474	£ 16,376	£ 16,474	£ 9,057	£ 17,906	£ 22,199	£ 22,672		
6	Dupuit Prize		0	£ -	£ -	£ 3,787	£ -	£ -	£ -	£ 1,051		
7	Other revenues		0	£ -	£ 15	£ -	£ -	£ -	£ -	£ -		
8	Bank interests (SBS and HSBC)		850	£ 609	£ 197	£ 845	£ -	£ 1,337	£ 1,269	£ 1,106		
	Total Income		34524	£ 17,799	£ 43,491	£ 103,170	£ 71,923	£ 28,243	£ 34,968	£ 24,829		
	COMBINED BALANCE AND REVENUES		€ 182,099	£ 117,465	£ 143,157	£ 197,622	£ 166,375	£ 171,962	£ 171,834	£ 145,462		
9	EXPENSES											
	Youth programme			£ 2,149	£ 2,145	£ 6,446	£ 8,750	£ -	£ 2,099	£ 7,696		
	Committee meetings		6500	£ 4,298	£ 7,066	£ 6,000	£ 2,708	£ 8,000	£ 7,000	£ 7,000		
11	Website management		2700	£ 2,149	£ 4,553	£ 1,000	£ -	£ 1,000	£ 1,000	£ 1,000		
12	Travel costs for site selection sub-committee			£ 5,730	£ 5,096	£ -	£ -	£ -	£ 7,000	£ -		
13	Prizes			£ -		£ 6,860	£ -			£ 6,860		
14	Other support costs		2500	£ -		£ 6,938	£ -	£ 5,876	£ 9,876	£ 4,938		
15	Secretariat (wages)		28000	£ 32,231	£ 23,875	£ 15,362	£ 11,192	£ 16,130	£ 16,937	£ 17,783		
16	Secretariat (accommodation and travel)			£ -		£ 9,997	£ 2,780	£ 2,790	£ 5,989	£ 8,198		
17	Bank commission and other charges (lawyers)		3250	£ 2,149	£ 220	£ 300	£ 53	£ 300	£ 300	£ 300		
18	Unforeseen expenses			£ 716	£ 5,760	£ 1,000	£ 2,583	£ 1,000	£ 1,000	£ 1,000		
	Total expenses		€ 42,950	£ 49,422	£ 48,705	£ 53,903	£ 28,066	£ 35,096	£ 51,201	£ 54,775		
	BALANCE	BALANCE AT THE END OF YEAR	€ 139,149	£ 68,043	£ 94,452	£ 143,719	£ 138,309	£ 136,866	£ 120,633	£ 90,687		
			£ 99,666									
Notes:												
Ref 1	Includes £7400 reserve for the H Nakamura prize											
Ref 2	Assuming 1500 delegates. No delegates shown for 2019.											
Ref 3	Assuming 60 renewals in 2016, 40 in 2017 and 40 in 2018. No renewals shown for 2019.											
Ref 4	Assumes 5 members in 2016, 10 in 2017 and 15 in 2018											
Ref 5	Agreement runs to 2021 at 25000 Euros per year wef 2013. There will be a small additional payment for CSTEP in years 2018 and 2019.											
Ref 8	Estimated at 1% of balance at previous year end less 10% assumed to be in non-interest account; but HK donation interest included in this											
Ref 9	Total awards 14000 Euro (£9795)											
Ref 10	Includes £1000 for hosting July 2017 meeting in Leeds											
Ref 11	£3200 paid for new website and £1920 for web enhancements (FAQs and Whats New etc) and £696 paid to Blue Zulu for logos and banners. Then £1K per year wef 2016											
Ref 12	Slight increase as over last time											
Ref 13	Dupuit 5000 Euro; Best Paper WCTR 1000 Euro; Best Poster 1000 Euro; Best Young Paper 1000 Euro; Best Paper on Transport Policy (Nakamura) 1000 Euro. Cairo University Prize of 1000 Euro is paid directly by Cairo and therefore not included in these fig											
Ref 14	Includes Ass. To EIC of JTRP \$8900 p/a (£5876) from July 2016 to June 2019 and 7500 Euros (£6000) in 2018/19 for SCC support and £4,000 for scanning conference proceedings in 2016											
Ref 15	Recharges via University of Leeds include VAT at 20%. Secretariat wages £15362 incl. 20% VAT rising at 5% p.a. to allow for increments. The total here and in Ref 16 is less than the contract figure for Leeds of £32,000											
Ref 16	Budget figures to 2015 included travel for ADM/GRM and JS, but these are shown separately wef 2016											
Ref 17	Includes HSBC and Paypal charges											
Ref 18	Unforeseen expenses for 2015 include losses incurred in transfer from Lyon to Leeds											

Proposal on Financial Futures - Responses to ADM finance note of 23 March 2016

1. Would it be justified to charge the local host for the support provided by WCTRS to prepare the conference, as we are already doing for WCTR15? If yes, would it be appropriate to charge the equivalent of a half-time post?
 - *I agree with the need to charge the local host for the support provided by WCTRS for the conference organisation; difficult to quantify;*
 - *I fully support at least charging a half-time post to the local host*
2. Is a full-time appointment to support SCC justifiable, and if so is it acceptable to charge half of this cost to the Society?
 - *I would prefer a part time support;*
 - *Yes, I fully support a full-time position to support SCC – This person may do other things for the Society in periods with less direct work for the Conference.*
3. Are there other activities in support of committees, SIGs or members in general which should be considered for support? And what funding might they need?
 - *Difficult to answer. We should ask the SIGs/other responsables their needs;*
 - *Of course we would all appreciate more support for our specific tasks within WCTRS but for my tasks I don't think I could reasonably ask for support.*
4. How feasible is it to achieve the renewal of membership for 50% of current members, and what actions are needed to achieve this?
 - *Difficult to say; we should provide more benefits to the members as an educational programme (Webinars) especially dedicated to the young members, we should also plan a specific section within the Society for junior members;*
 - *Short term (easy to organize): provide each CAR the list of their country's members identifying the ones that will not attend Shanghai, and ask CARs further mailing in local language about the interest to remain member*
 - *Same but through direct mailing from secretariat to all non attending members*
 - *Provide more benefits to members. For me, one of the main benefits should be reinforced: regular information about position openings, major new books on transport, new transport curricula in universities, etc. Members should use members' mailing list more often.*
5. How feasible is it to achieve 30 organisational members by 2018, and what actions are needed to achieve this?
 - *By providing free sponsorship during the WCTRS events;*
 - *Incentive such as free WCTR'19 registration for a member securing an organizational member?*
6. What other sources of income might we consider, and what costs would be involved in securing them?
 - *Difficult to answer.*

5.4 Operating Practice - Ali Huzayyin

WCTRS/WCTR Currant Operating Practice - 2016 Update

Ali Huzayyin

Note:

The STC decided in Jan 2016 to postpone 2016 OP update to 2017 in order to test running the conference under the new CMS so we can document the practice after its application.

Update Time Frame

2016

September	→ →	Ali* sends parts to be updated to concerned STC members.
October	→ →	Exchanges with concerned colleagues on Draft 1
November	→ →	Exchanges on Draft 2
December	→ →	Ali compiling and streamlining the file

* This I already sent to each colleague in Oct/Nov 2015 before we agreed to postpone
I will send reminders next September.

2017

Early January	→ →	Final Draft to STC
STC January	→ →	STC Approval
March	→ →	Posting on the Website

Thanks,
Ali Huzayyin,
29 June, 2016

6.	Committee Structure and Membership
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This will be shown in the 2nd STC meeting.

7.	Society Membership and Marketing
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7.1 Membership Report (as of 30 June 2016) – Jennie Stones

There are 1206 conference registrations to date, of which approximately 948 are new members and 258 renewals. These figures are shown as approximate, as many names are very similar and it is not always easy to identify returning members when organisation name or email addresses have been changed. Where there is doubt, they have been included in the new member total.

The current total of members is 1978, which includes around 700 who have yet to renew their membership for the period 2016-2019. The area breakdown for these is as follows:

Africa 37
Asia and Pacific 701
Canada and USA 179
Europe 779
Latin America 229
Middle East and Russia 34
Unknown 19

Shortly after the conference, reminders will be sent out to those who have still not renewed their membership for the period 2016-2019, and this will include those non-members, shown on the current SIG membership lists. Membership rights for these and anyone else who has not joined or renewed by the end of November, will be removed.

Membership fees

Fees are currently set at:

General Membership	\$150 USD
Developing Countries	\$90 USD
Student	\$60 USD

A decision needs to be made at the second STC in Shanghai, to agree whether to offer reduced membership rates for those who did not attend the conference.

7.2 Membership and Marketing Committee (MMC) (LD and KM)

Membership & Marketing Committee (MMC)

Laetitia Dablanc and Kazu Miyamoto

1. Members of MMC

Co-Chair & Asia and Pacific: Kazu MIYAMOTO, Tokyo City University, Japan
Co-Chair & Europe: Laetitia DABLANC, IFSTTAR, Univ of Paris-East, France
Africa: Marianne VANDERSCHUREN, RSA, South Africa
North America: Jonathan GIFFORD, George Mason University, USA,
Latin America: Alejandro TUDELA, Universidad de Concepcion, Chile, and Romulo ORRICO FILHO, Universidade Federal do Rio de Janeiro, Brazil
Middle East, Russia and former satellite countries and areas: Samer MADANAT, University of California, Berkeley, USA
Corporate: Dinesh MOHAN, IIT Delhi, India

2. Supporting Organisational Members (SOM)

- 2.1. SOM, membership as an institution or company is introduced in order to increase the links with agencies and companies in the transport sector around the world.
- 2.2. We asked CARs to circulate SOM Application Form to potential members in each country/area.
- 2.3. As of June 24th, we received three applications.
- 2.4. We will promote SOM through CARs after WCTR Shanghai.

3. CARs: Country/Area Representatives

- 3.1. Updated list of CARs is listed in Appendix A.
- 3.2. For regions' representatives, we suggested the following changes: Samer Madanat, who is now based in Abu Dhabi, takes over the role of region's representative for Middle East. Jonathan Gifford will act for North America. Alejandro Tudela will co-chair the Latin America region together with Romulo. Marianne acts as one CAR for the whole region (Africa) by maintaining an active list of local contacts with info and membership promotional material.
- 3.3. A friendly lunch will be organized on July 11 in Shanghai with all CARs attending the conference.

4. Members statistics

- 4.1. Jennie and the Secretariat have now the active role in membership list management and direct contacts with current members.
- 4.2. Here is the current membership (as of June 28, 2016) (NB This includes both registered participants to the Shanghai conference and current members who have not registered and may not be members after the conference). See also Tony and Jennie's report.

	June 28, 2016
Africa	37
Asia and Pacific	701
Canada and USA	179
Europe	779

Latin America	229
Middle East and Russia	34
Unknown	19

5. Promotional actions since January 2016

- 5.1. Via CARs and in coordination with the Secretariat, we sent authors who submitted abstracts and full papers regular encouragements to make full registration for Shanghai Conference.
- 5.2. We asked CARs to announce it in their contact lists and local societies
- 5.3. Leaflets: we started the updates of the leaflets (see below). The objective is to have them ready by September 2016 to start a CAR campaign to renew membership or to become new member.

6. WCTRS leaflets

- 6.1. We started the updates of promotional material. The English version has been updated and translations have started. The objective is to have them ready by September 2016 to start a CAR campaign to renew membership/to become new member.
- 6.2. Available languages will be: English, Spanish, Portuguese, Arabic, Turkish, Russian, French, German, Italian, Czech, Hungarian, Danish, Swedish, Croatian, and Japanese, as well as (new one): Persian

7. Actions to Promote Membership Renewal after Shanghai Conference

- 7.1. After Shanghai Conference, we shall ask CARs to remind past members who didn't attend to renew their membership.
- 7.2. Multilingual leaflets will be ready by September 2016.

Any suggestion and comment on MMC are welcome to Kazu Miyamoto miyamoto@tcu.ac.jp and Laetitia DABLANC laetitia.dablanc@ifsttar.fr

Updated list of CARs – June 2016

Asia and Pacific

Australia	Assoc. Prof Geoff Rose, Director, Institute of Transport Studies, Dept. of Civil Engineering, Monash Sustainability Institute, Monash Univ
China	Pan Haixiao, Professor of Urban Planning, Tongji University, China
Hong Kong	S.C. Wong, Chair Professor and Head, Department of Civil Engineering, The University of Hong Kong
India	Ashish Verma, Assistant Professor (Dept. of Civil Engg. & CiSTUP) Indian Institute of Science (IISc), Bangalore
	Sunder LalDhingra, Prof.(Retd.) of Transportation Systems Engg& Emeritus Fellow of IIT Bombay
Indonesia	Sutanto Soehodho, Vice Chancellor for Academic Affairs, Professor, Department of Civil Engineering, Univ of Indonesia, Deputy Governor of Jakarta for Trade, Industry and Transportation
Japan	Kazuaki Miyamoto, Professor, Faculty of Urban Life Studies, Tokyo City Univ
Korea	Jaehak Oh, Vice President, The Korea Transport Institute
Malaysia	Mohamed Rehan Bin, Professor, Centre for Transportation Research, Faculty of Engineering, University of Malaya
Mongolia	Asralt Buyantsogt, Professor, Department of Transport Management and Logistics, School of Mechanical Engineering, Mongolian Univ of Science and Technology
New Zealand	Alan Nicholson, Professor, Civil and Natural Resources Engineering, University of Canterbury
Philippines	Marie Danielle V. Guillen, Lecturer, Japanese Studies Program, School of Social Sciences, Ateneo de Manila University
Singapore	Qiang Meng, Associate Professor, Department of Civil and Environmental Engineering, National University of Singapore
Sri Lanka	M. S. Sathyaprasad, Senior Lecturer, Department of Civil Engineering, Faculty of Engineering, University of Peradeniya
Taiwan	Cheng-Min Feng, Professor, Institute of Traffic and Transportation, National Chiao Tung University
Thailand	Varameth Vichiensan, Assistant Professor, Department of Civil Engineering, Faculty of Engineering, Kasetsart University

Europe

Austria	Guenter Emberger, TU Vienna
Belgium	Cathy Macharis, Vrije Universiteit Brussels
Croatia	Danijela Baric, Univ of Zagreb
Czech Rep	Milan Krbalek, Czech Technical Univ
Denmark	Aseem Kinra, Copenhagen Business School
France	Laetitia Dabanc, IFSTTAR, Univ of Paris-East
Germany	Heike Flaeming, Univ of Hamburg
Greece	Seraphim Kapros, Univ of the Aegean
Hungary	Ferenc Meszaros, Budapest University of Technology and Economics (BME)
Ireland	Aoife Ahern, University College Dublin
Italy	Andrea Campagna, Sapienza Università di Roma
Lithuania	Andrius Jarzanskis, Vilnius Gediminas Tch Univ
The Netherlands	Marisa de Brito, NHTV, Breda University of Applied Sciences
Poland	Jan Burniewicz, University of Gdansk
Portugal	Rosario Macario, Lisbon Tech Univ
Spain	Sergi Sauri, Universitat Politècnica de Catalunya
Sweden	Maria Lindholm, Chalmers Univ
United Kingdom	Maja Piecyk, University of Westminster

Canada and the US

Canada	Catherine Morency, Polytechnique Montreal
US	Jonathan Gifford; George Mason Univ

Latin America

Argentina	Juan José P. Sartori, Universidad Nacional de la Patagonia Austral
Bolivia	Jorge Rodolfo Espinoza Landivar, Gobierno Municipal Autónomo de Santa Cruz de la Sierra
Brazil	José Reynaldo Setti, Univ of Sao Paulo Orlando Strambi, Univ of Sao Paulo
Colombia	Victor Cantillo, Univ del Norte Luis Guillermo Fuentes, Univ del Norte
Costa Rica	Diana Jiménez, Universidad de Costa Rica GermánValverde, Universidad de Costa Rica
Chile	Tomas Echaveguren, Universidad de Concepcion, Chile Alejandro Tudela, Universidad de Concepcion, Chile
Ecuador	Jean-Pol Armijos, Louis Berger SAS, France
Mexico	Oscar Sánchez, Universidad Autónoma del Estado de México
Peru	Alejandro Monteverde Almendáriz, Transportation and Communication Ministry Fernando Mauricio Tarquino Torres, Ingenieria de Transportes del Peru SAC – Intraperu
Uruguay	Diego Hernandez, Universidad Catolica de Uruguay Lucio Cáceres Behrens, Public Works and Transport Ministry
Venezuela	Josefina FlórezDíaz, Universidad Simón Bolívar

Africa: Marianne de facto acts as a CAR of her own for the whole region, as her own list of contacts receives information regularly and membership promotion

Middle East, Russia and former satellite countries and areas: to be identified by Samer

7.3 Organisational Membership – Dinesh Mohan / Yoshi Hayashi

7.3.1 SUPPORTING ORGANISATIONAL MEMBERSHIP (SOM)

The WCTRS is an international research organisation, dedicated to transport research and facilitating the interchange of ideas among transport researchers, managers, policy makers, and educators from all over the world.

Over the years institutional association with WCTRS has been largely limited to voluntary attendance and sponsorships at the World Conference every three years. In order to strengthen this relationship and build closer interaction with institutions associated with transportation, the WCTRS has introduced the concept of Supporting Organisational Membership (SOM).

Supporting Organisational Member (SOM):

- **Fees:** *The fee is \$3,000 for a three year subscription. Members can choose to pay the full \$3,000 on application, or in instalments of \$1,000 per year for the next three years. <revised>*
- **Eligibility:** All institutions and organisations
- **Benefits:**
 - SOM name to be listed under ‘Supporting Organisational Members’ on the WCTRS website
 - SOMs can nominate up to 2 persons as members, each of whom will enjoy the same privileges as regular members
 - SOMs will have the option of displaying their logos at the bottom of the WCTR website and on WCTRS conference material
 - SOMs are eligible for a free booth at the WCTRS Conference
 - SOMs are entitled to sponsor Named Bursaries at \$1,000 per bursary. ***Please contact the Secretariat below as soon as possible if you wish to do this for WCTR Shanghai***

Benefits for Supporting Organisational Member (SOM) ‘Nominated Persons’

SOM Nominated Persons enjoy the same privileges as regular members, and this includes the following benefits:

- Membership of a truly international network of transport academics and practitioners, which is the only such worldwide network, with more than 1900 experts interested in transport research, representing over 81 countries (May 2016)
- Access to a wide range of Special Interest Groups (SIGs), each dedicated to a specific academic topic from mode specific policy and modelling, to solutions for climate change and disaster resilience. *For a full list of SIGs see <http://www.wctrs-society.com/special-interest-groups/>*
- Free on-line subscription to the Society’s two official Journals: Transport Policy and Case Studies on Transport Policy
- On-line access to the proceedings of past conferences
- Liaison with some 30 partner journals, which publish the best conference papers
- Outreach to international organisations such as the International Transport Forum, World Bank and UNFCCC conferences
- WCTRS Young Initiatives including the WCTR-Y Conference, grants awarded to young researchers, and dedicated newsletters with job information
- The opportunity to contribute to the planning of future World Conferences through participation in Special Interest Groups and other Society activities

To become a Supporting Organisational Member (SOM), please complete all four sections of the application form overleaf:

List of SOMs so far registered:

The following private firms have paid annual membership fees:

Central Nippon Expressway Co Ltd (NEXCO) (Japan based)

Toyota (Japan based)

Japan Expressway International Co Ltd (Japan based)

Tekken Corporation(Japan based)

Nippon Koei Ltd(Japan based)

[Some more under registration process]

East Japan Railway company (Japan based)

PTV (Germany based)

8.	Prize Sub-Committees
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8.1 Progress of Prize Sub-Committee – Sergio Jara-Diaz

The final candidates' list, which will be nominated at Prize sub-committee in the afternoon of July 10(Sun), to be circulated on site.

8.2 Approval of Dupuit Prize Sub-committee – Yves Crozet

Verbal report.

8.3 Progress of Transport Policy Journal Prize – Roger Vickerman

Verbal report.

9.	International Liaison
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9.1 ITF – Stephen Perkins

- A. The new Governance SIG (Greg Marsden) has proposed a side event for the 2017 ITF Summit on Governance in Leipzig (31 May to 2 June) and this will be included in the program of the event.
- B. Under the WCTRS Supporting Institutional Member agreement made recently with ITF we are exploring options for enhanced mutual engagement. We suggest for consideration the following options and welcome views from the committee on these or other potential ideas and counter-proposals.
- Adding a research day or half day to the ITF Summit. WCTRS would manage the call for papers and participants and organize the agenda. The theme of the Summit should be reflected in the research day but would not have to be the exclusive focus. We would aim for 100 researchers (50 minimum). ITF would provide the venue, probably at the Leipzig Conference Centre's downtown facility which is of a suitable size. Participants would attend the Summit too and pay just the existing discounted fee for the Summit (currently 50 euros for students, 350 euros for senior researchers) i.e. no charge for the research day but a commitment to be part of the Summit.
 - WCTRS to be formally associated with the ITF Young Researcher Award, more actively promoting the award and being a permanent part of the prize jury.

The Scientific Committee might be the place to take up the research day proposal if the SCT sees merit in the idea.

Hopefully this advance notice will facilitate consideration in the short time available on Sunday.

9.2 TRB – Jonathan Gifford - N/A Apologies received.

9.3 EASTS – Kazu Myamoto / Jaehak Oh

(1) Recent activities: A new president of the EASTS, Professor T. Yai(Tokyo Institute of Technology), has been selected for the next terms in the 2015 EASTS Conference last September in Cebu, Philippine. Also, Binh Duong city, Vietnam (close to Ho Chi Minh city) has been decided for the Venue for the 12th EASTS conference on September of 2017. A new ISC team is going to be selected in the coming board meeting in September, 2016.

(2) Joint activities between WCTRS and EASTS: The membership promotion and close collaboration between WCTRS and EASTS have generally been agreed. In particular, the research issues of transport development for developing countries are major interesting topics in the Asia-Pacific region.

(3) New Joint workshop for Asia-Pacific regional members: It is highly meaningful to organize a joint academic workshop in a near term, possibly on March of 2017 and highly beneficial for both of the Societies. Also, the Korea Transport Institute(KOTI) has a good willingness to host a joint workshop of WCTRS and EASTS members in

Seoul. In this workshop, the multilateral development banks, World Bank, ADB and AIDB are also to be invited.

9.4 CODATU – Kazu Myamoto

1. WCTR Shanghai
 - 1.1 Session Track H5
 - Organized by SIG-H5
 - SIG-H5 (formerly SIG7): a joint activity of WCTRS and CODATU
 - 44 papers in 8 sessions
 - 1.2 SIG Meeting H5
 - Monday, 11 July 2016, 10:50-12:10
 - NB210
 - 1.3 Special Session of CODATU
 - SST-07: CODATU to HABITAT-III: Implications for Research for Better Accessibility and Mobility in the Field of Urban Mobility and Transport in Developing Countries
 - Tuesday, 12 July: 3A 08:30-10:10 Room: ZHB405
 - 1.4 WCTRS Young Researchers' Conference
 - Sunday 10th of July
-
2. **CODATU XVII Conference**
 - Place: Hyderabad, India
 - Dates: 7-10 November 2017
 - jointly with the 10th Urban Mobility India Conference and Exhibition (UMI)
 - GENERAL Theme: Transport for Inclusive Urban Societies
 - Abstract Submission: Now open and up to 15th October 2016
 - http://www.codatu.org/actualites/codatu2017_en/

Websites

- CODATU: http://www.codatu.org/?lang=en_us
- SIG-H5: <http://www.sig-h5.udtrc.com/>

9.5 WB – Andreas Kopp

9.6 Treatment of partner organisations (MOU?) in WCTR conferences to exempt SOM fee by mutual agreement – Yoshi Hayashi

It was not easy to attend events of organizations related to WCTRS because of payment of fees. This year ITF offered 1) Free poster booth and 2) free registration for two persons. Therefore the following treatment is proposed:

With non-organisations, WCTRS offers the following privileges :

- 1) two persons to wish to participate from partner organization
- 2) Logo of your organisation are displayed as appropriate.
- 3) A exposition stand (A0-sized Poster) is offered free of charge.

This makes attendants representing WCTRS easily participate without paying by themselves but being paid by WCTRS. ITF and SLoCat are the first two examples.

10.	Education
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10.1 Distance Learning – Rosario Macario

10.2 Young Initiative – Ali Huzayyin

Ed-2 of WCTRS Young Researchers' Initiative (WCTRS-Y; Ed-2)

Ali Huzayyin, 29, June. 2016

Reminder:

For WCTRS-Y Ed-2 with its three activities (Y-I, Y-II and Y-III), we succeeded to attract 50 young researchers and have, accordingly, enrolled 35 new members of WCTRS; 15 of the new 50 applicants were among those who joined us for Ed-1 of Rio and applied again for Ed-2.

A) Y-I Ed-2: WCTR-Young Conference, Shanghai, 2016

Team and Honoraria:

- Lorenza Tomasoni: Conference Chair (CC); Cassia Galvao and Chenfeng Xiong: Conference Organizing Volunteers (COVs).
- They are supposed to receive honoraria in US\$ of the equivalent to Euro 1000 each after proved good performance and coming to Shanghai.

Advisors:

- Laetitia Dabanc and Antonio Musso: Conference Advisor (CA) and Conference Co-Advisor (CCA), respectively.

Conference Theme:

- “Transport Innovations for Mobility and the Environment”; which is the theme under which most of the themes suggested by the applicants fall.

Results:

- 35 applied and 23 responded to the call for papers.
- Double review process was applied; first by two from amongst the young applicants and then the CA and CCA reviewed the review reports of the young and had upper hand in decision.
- As a result nine papers were accepted for the conference.
- Four papers were rated B/B and hence sent to Martin Dresner; VC Publications.
- All authors confirmed to attend and register in the main WCTR.
- Same for Sessions' chairs.
- The Programme was finalized in June 2016 and sent to the organizers.
- The Follow-Up Committee (FUC), composed of Laetitia, Antonio, Yoshi, Ali and Lorenza, was consulted once to solve an arising matter.

-

WCTR-Y Ed-2:

- **WCTR-Y Ed-2 will be held on Sunday 10 July: 09:00-17:30 Room ZHB 401.**
- You are all welcome to attend to encourage our brilliant young colleagues.

Thanks are due to:

- Laetitia, Antonio, Yoshi, Jennie, in addition to the three young colleagues, Lorenza, Cassia and Chenfeng.

Regular Follow up:

- Ali closely followed up with the CC and two COVs all the way through; on continuous bases.

Performance of the Young Colleagues:

- Lorenza, Cassia and Chenfeng performed very well and did good job.
- They are really excellent young researchers.

Recommendation to STC:

- **I recommend approving the payment of the honoraria to the CC and the COVs as agreed.**

B) Y-II Ed-2: WCTRS-Young Researchers' Ph.D. Students' Grants

- We had 13 Applicants.
- Proposals were reviewed by two "proposal-specific" reviewers and one generic reviewer as reported in the earlier Notes to STC (no need to repeat).
- Four Winners were approved by the STC as below:
 - Innovation Grant, equivalent in US\$ of Euro 4000: Haneen Khreis.
 - Prestige Grants, equivalent in US\$ of Euro 2000 each: Jonathan Gomez, Hendrik Braun and Long Tien Truong.
- The winners received the first payment (30% of grant amount); thanks to Tony and Jennie. Final payment (70% of Grant amount), to be paid after Shanghai July 2016; conditioned by acceptance of their papers for the WCTRS Y-II Special Session in WCTR 2016 based on the research topic of the grant and registering and attending the conference.
- The four winners submitted their papers on time.
- They were reviewed by the two 'proposal-topic-specific' reviewers who evaluated the grant proposals and recommended awarding.
- One paper is rated A/A and one as A/B. Both were sent to Sergio Jara Diaz, Chair of Prize Sub-Committee.
- The other two papers were rated B/B.
- The four papers were sent to Martin Dresner; VC Publications.
- The authors confirmed registration and attendance of WCTR Shanghai.

Result:

- The **WCTRS Special Session on WCTRS-Y PhD Students Grants** (Y-II, Ed-2) will be held on **Monday 11 July: 2D 15:30-17:10 Room ZHB 405.**
- The session will be chaired by Yoshi.
- The four winners will present their grants' papers.
- You are all welcome to attend to encourage our brilliant young colleagues.

Thanks are due to:

- Tony, Antonio, Werner, Marriane, Marcela, Laetitia, Fusun, Romulo, Martin, Sameer, Jonathan, Kazu, Rosario, Panos and Dinesh, for the review of the Application Files of the 13 applicants; and/or the review of the papers of the winners. Thanks also to Yoshi for support in selecting the reviewers and Jennie for efficient office support.

Regular Follow up:

- Ali closely followed up with the four winners all the way through; on continuous bases.

Performance of the Young Colleagues:

- The four winners performed very well during the course of the work. They always replied promptly and strictly adhered to the deadlines as well integrated comments of the peer review.
- They are brilliant and excellent.
-

Recommendation to STC:

I recommend releasing the above mentioned second instalment of the grants' amounts to the four winners as agreed.

C) Y-III Ed-2: WCTRS Young "Researcher" Online Facility

- We received 11 Applications, out of which two applicants were selected to perform this activity based on the CVs and interests they showed in the Application Form.
- During the course of work, unfortunately the selected two did not perform as should be.
- As per the details given in Ali's Note to STC, Jan 2016 (no need to repeat), the STC approved three new names and decided the following arrangement.
- Honoraria arrangement:
Pierre Launay is supposed to receive full honorarium equivalent to Euro 500, after proved good performance and coming to Shanghai. Cassia Galvano and Chenfeng Xiong, agreed to work together and share the honorarium. Hence, each is supposed to receive the equivalent of Euro 250 after proved good performance and coming to Shanghai, with the understanding that Pierre will deliver more than each of the other two.
- By this we do not violate the total amount of Euro 1000 we agreed to assign to the young people working on Y-III Ed-2.
- In addition, we have Lorenza Tomasoni as a young supervisor, working on 100% voluntary work with no honoraria and she accepted. So she only put very little time as agreed.
- They produced;
 - Issue 2 of the young News Letter, March/April; including interviews with Haixiao and Romulo to give the link between WCTR 13 and WCTR 14, and current Job Opportunities worldwide useful to young transport researchers.
 - Issue 3 of the young News Letter, June/July; including Editorial by Yoshi and Interview with Manfred focusing on Shanghai sanctify programme. This is in addition to updated Job Opportunities list useful to young transport researchers.
 - The two Issues give the WCTR Programme and the WCTR-Y Programmes at Glance.
 - Established Facebook for the WCTRS young members that is hoped to gradually expand.
 - Did initial report on the information that can be gathered from young members of WCTRS on their preferences in research. This serves as good starting point for future expansion in Y-III Ed-3.
-
- Thanks are due to:
 - Yoshi, Tony, Jennie, in addition to the two young colleagues, Cassia and Chenfeng, and Leeds IT team.

Regular Follow up:

- Ali closely followed up with the three young people all the way through; on continuous bases.

Performance of the Young Colleagues:

- Cassia and Chenfeng performed excellently all the way through.
- Pierre was very non-reactive in the beginning and started very late to catch up with good progress.
- It is believed that the three did equal effort on this activity.
- They are excellent.

Recommendation to STC:

I recommend to distribute the equivalent in US\$ of Euro 1000 on the three on equal bases.

Summary Recommendations to STC:

I recommend to the STC in its meeting of Sunday 10, July 2016, Shanghai, to:

1. Approve the above mentioned financial obligations so that Jennie can kindly apply,
2. The current STC recommends to the new STC of WCTRS to involve the following seven young members of the WCTRS who proved consistent excellence in undertaking the works assigned to them in the activities of WCTRS-Y Ed-2, in upgraded society works. These, for example, can be being associate members of the SCC, participation in review of papers in own specialty for TP and CSTP, review of papers for the next WCTR, 2019, participation in SIGs of their choice and/or joining the News Letter team, etc. Those are: Haneen Khreis, Jonathan Gomez, Hendrik Braun, Long Tien Truong, Lorenza Tomasoni, Cassia Galvao and Chenfeng Xiong.

Note: Jennie can provide their contacts.

3. The current STC recommends to the new STC of WCTRS to go ahead with launching WCTRS-Y Ed-3 for the next WCTR 2019.

Thank you,
Ali, 29, June, 2016

11.	Timetable for STC
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Tongji University, Shanghai - July 2016

Tuesday 12 July 2016 13:30-15:10 General Assembly

Wednesday 13 July 2016 17:30-30:30 STC (new) with meal

The Cosmos Club, Washington - January 2017

Thursday 12 January 2017